

**10A NCAC 13F .0304 PLANS AND SPECIFICATIONS**

- (a) When construction or remodeling of an adult care home is planned, the adult care licensee or licensee's appointed representative shall submit one copy of construction drawings and specifications to the Division for review and approval. Schematic design drawings and design development drawings may be submitted for review and approval prior to the required submission of construction drawings.
- (b) Approval of construction drawings and specifications shall be obtained from the Division prior to licensure. Approval of construction drawings and specifications shall expire one year after the date of approval unless a building permit for the construction has been obtained prior to the expiration date of the approval of construction drawings and specifications.
- (c) If an approval expires, renewed approval shall be issued by the Division, provided revised construction drawings and specifications meeting the rules established in this Section are submitted by the adult care licensee or licensee's appointed representative and reviewed by the Division.
- (d) An adult care licensee or licensee's appointed representative shall submit changes made during construction to the Division for review and approval to ensure compliance with the rules established in this Section.
- (e) Completed construction or remodeling shall conform to the requirements of this Section including the operation of all building systems and shall be approved in writing by the Division prior to licensure or occupancy.
- (f) The adult care licensee or licensee's appointed representative shall notify the Division in writing either by U.S. Mail or e-mail when construction or remodeling is complete.

*History Note: Authority G.S. 131D-2.16; 143B-165;  
Temporary Adoption Eff. July 1, 2004;  
Eff. July 1, 2005;  
Readopted Eff. April 1, 2025.*